Warehouse Remnant Transfer Report

Report Module Guide: Warehouse Remnant Transfer Report

Module Location

Inventory > Reports > Warehouse Remnant Transfer Report

Module Objective

The **Warehouse Remnant Transfer Report** module is used to generate a report that tracks the remaining quantity from uncompleted warehouse transfer transactions. This report is useful for monitoring goods that have been shipped but have not yet been fully received at the destination warehouse.

1. Report Parameters (Filter)

The main page of this module is a form containing various parameters to customize the report that will be generated.

Here is an explanation for each parameter:

- **Receipt Date**:
  - Specify the date range in the **From Date** and **To date** fields to see the transfer transactions for that period.

2. Steps to Generate the Report

Step 1: Set Report Parameters

Define the date range you wish to check.

Step 2: Generate the Report

After all parameters are set, click one of the two buttons at the bottom:

- **[Display Report]**: To preview the report directly on your screen.
- **[Export to MS Excel]**: To download the report data in an Excel file format.

3. Reading the Report (Report Content)

The generated report is a list of transfer transactions that likely still have a remaining balance or have not been fully received.

This report displays important details such as:

- **Warehouse Receipt Number**: The receipt document number at the destination warehouse.
- **Warehouse Shipment Number**: The shipment document number from the source warehouse.
- **Quantity to be Transferred**: The quantity that was supposed to be transferred.
- **Quantity Received**: The quantity that has already been received.
- **Remaining Quantity**: The difference between the quantity transferred and the quantity received.

Tips & Important Notes

- This report is very useful for following up on inter-warehouse shipments that are incomplete or have quantity discrepancies.
- Focus on rows that have a number in the **Remaining Quantity** column to identify problems in the transfer process.
- This is an important control report for the **Logistics team and Warehouse Managers**.

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