Vendor Price List

Module Guide: Vendor Price List

Module Location

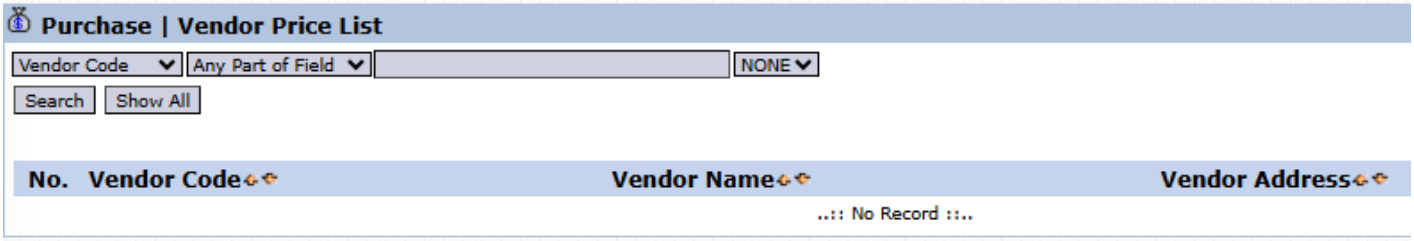
Purchasing > Price Settings > Vendor Price > Vendor Price List

Module Objective

The **Vendor Price List** module serves as a search or inquiry tool for viewing price lists associated with a specific supplier/vendor. This module provides a vendor-centric view, making it easy for users to find the applicable pricing schemes for a selected supplier.

1. Main View (Supplier List)

The main page of this module is a list that displays all suppliers in the system, serving as a starting point to view their price lists.



View Explanation & Filters

This page is for finding the supplier whose price list you wish to see.

- **Filter**: You can search for a specific supplier using the search bar based on **Vendor Code** or name at the top.
- **Supplier List**: The table below will display the search results. The table currently shows "...No Record...".

Column Explanation

- **Vendor Code**: The unique code for each supplier.
- **Vendor Name**: The official name of the supplier.
- **Vendor Address**: The address of the supplier.

2. Steps to Use the Module

Step 1: Find the Supplier

Use the **Vendor Code** or name filter to search for the supplier whose price list you want to see, then click **Search**. 

Step 2: View the Price List

Click on the vendor's name in the displayed list. This action will likely take you to a new page that details all the active and previously created **Price Lists** for that vendor.

Workflow & Integrated Business Process

- This is an **inquiry tool**. The actual price data is set up and managed in the **Purchase Price List** module.
- Use this module if you want to quickly see all the pricing schemes that apply to one specific vendor.

Tips & Important Notes

- This is a **read-only** module for viewing information, not for inputting new data.

- It is very useful for the **Purchasing team** to quickly review the applicable prices from a vendor before creating a Purchase Order.

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