Slow-Moving Inventory

Report Module Guide: Slow-Moving Inventory

Module Location

Inventory > Reports > Slow-Moving Inventory

Module Objective

The **Slow-Moving Inventory Report** module is used to generate an **inventory aging report**. This report is specifically designed to identify items that are **slow-moving** or even potentially **obsolete** because they have been stored in the warehouse for too long. This is a crucial analysis tool for managing inventory health and optimizing working capital.

1. Report Parameters (Filter)

The main page of this module is a form containing various parameters to customize the report that will be generated.

Here is an explanation for each parameter:

- **Warehouse Type / Location**:
    - Select the specific **Warehouse Type** and **Location** whose inventory you want to analyze.
- **Inventory Aging Period**:

- **Important!** Here you define the time range for each **aging bucket** in days. The example in the image: `1,90,91,180,270,360` will create columns for the ages of 1-90 days, 91-180 days, 181-270 days, and so on.

2. Steps to Generate the Report

Step 1: Set Report Parameters

Define the warehouse location and set up the inventory aging period you wish to analyze.

Step 2: Generate the Report

After the parameters are set, click the **[Display]** button.

3. Reading the Report (Report Content)

The generated report will be a list of items classified by their age in the warehouse.

- **Report Content (Conceptual)**: This report will display a list of items along with their value or quantity distributed into the aging columns you have defined (for example, columns for 1-90 days, 91-180 days, 181-270 days, >360 days).

Tips & Important Notes

- The main focus of this report is the items that fall into the **oldest aging columns** (e.g., >180 days). These items are the primary candidates for promotional programs, **clearance sale discounts**, or even a **write-off** of their book value.

- Running this report routinely (e.g., every month or quarter) is crucial for maintaining inventory health and preventing losses due to damaged or expired goods.

- This is a strategic report that is very important for **Inventory Managers, Purchasing Managers, and Finance Managers**.

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