Shipment Planning Report

Report Module Guide: Shipment Planning Report

Module Location

Inventory > Reports > Transaction > Shipment Planning Report

Module Objective

The **Shipment Planning Report** module is used to generate a report that summarizes all **Shipment Planning** documents that have been created. This report is used to review all trip plans or shipping routes within a specific period.

1. Report Parameters (Filter)

The main page of this module is a form containing various parameters to customize the report that will be generated.

Here is an explanation for each parameter:

- **Date**:
  - Specify the date range in the **From** and **To** fields to see the shipment plans for that period.
- **Area**:
  - Filter the report by destination area, whether **All** or a **Selected** area.

- **Type**:
    - Select **Summary** to see totals, or **Detail** to see a breakdown per transaction.

2. Steps to Generate the Report

Step 1: Set Report Parameters

Define the date range and other filters you need.

Step 2: Generate the Report

After all parameters are set, click one of the two buttons at the bottom:

- **[Display Report]**: To preview the report directly on your screen.
- **[Export to MS Excel]**: To download the report data in an Excel file format.

3. Reading the Report (Report Content)

The generated report is a list of all shipment planning activities.

This report displays important details such as:

- The Shipment Planning Number.
- The Goods Shipment Date.
- Vehicle Data and Driver Data.

- The Delivery Order numbers included in the plan.
- The destination Customer.

Tips & Important Notes

- This report is a recapitulation of the data managed in the **Shipment Planning** module.
- Use this report to review route efficiency and the punctuality of planned shipping schedules. This is an important evaluation report for a **Logistics Manager**.

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