Shipment Planning Declaration

Module Guide: Shipment Planning Declaration

Module Location

Inventory > Shipment Planning > Shipment Planning Declaration

Module Objective

The **Shipment Planning Declaration** module is used to create an accountability or declaration document for a **Shipment Plan** that has been completed. This module is the closing step for a trip route, where the user can record the final result or status of that trip.

1. Main View (Declaration List)

The main page of this module displays a list of all shipment planning declaration documents that have been created.

View Explanation

- **View**: This page is a history of all declarations that have ever been made.
- **Filters**: You can search for a specific document by **Shipment Planning Declaration Number** or a **Date** range.
- **Action Buttons**:
  - **[New]**: The primary button to create a new declaration.

2. Steps to Create a Declaration

Step 1: Create a New Declaration

From the Main View, click the **[New]** button to open the **Add Declaration** form.

Step 2: Fill in Declaration Details

1. **Shipment Planning Declaration Number**: In this field, search for and select the original **Shipment Plan** number whose trip has been completed and which you are about to report on.

2. **Accountability Date**: Enter the date you are creating this report.

3. **Notes**: Provide notes regarding the trip's outcome, for example, "All shipments successful" or "There was 1 rejected Delivery Order".

4. Click **[Save]** to save the declaration.

Tips & Important Notes

- This module is the **final administrative step** to close a shipment trip cycle.

- By creating a declaration, you officially confirm that a trip plan has been **fully executed**. This is important for tracking and auditing logistics performance.

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