

# Shipment Plan vs Actual Shipment

## Report Module Guide: Shipment Plan vs Actual Shipment

### Module Location

Inventory > Reports > Transaction > Shipment Plan vs Actual Shipment

### Module Objective

The **Shipment Plan vs Actual Shipment Report** module serves as a performance analysis tool to compare the planned shipping schedule with its actual execution data. This report is crucial for measuring on-time performance, route efficiency, and the performance of the shipping team.

## 1. Report Parameters (Filter)

The main page of this module is a form containing various parameters to customize the report that will be generated.

Here is an explanation for each parameter:

- **Date:**
  - Specify the date range in the **From** and **To** fields to see the plan vs. actual comparison for that period.

- **Vehicle:**

- Select **All** to display all vehicles, or **Selected** to focus on one or more specific vehicles.

## 2. Steps to Generate the Report

### Step 1: Set Report Parameters

Define the date range and the vehicle filter (if needed).

### Step 2: Generate the Report

After all parameters are set, click one of the two buttons at the bottom:

- **[Display Report]:** To preview the comparison report directly on your screen.
- **[Export to MS Excel]:** To download the report data in an Excel file format.

## 3. Reading the Report (Report Content)

The generated report will be a side-by-side comparison table between planned data and actual data.

This report is divided into three main sections for each trip:

1. **Planned:** Displays the schedule that was planned, such as **Start Work, End Work, and Distance.**
2. **Actual:** Displays the actual execution data, such as **Start Work, End Work, and actual Distance.**

3. **Difference:** Calculates the variance between the plan and the actual, which highlights any delays or differences in distance.

## Tips & Important Notes

- This report is a very important **performance evaluation tool** for a **Logistics Manager**.
- Use the **Difference** data to identify problems in the shipping process, such as inefficient routes, frequent delays, or vehicle issues.
- This report's data is pulled from a comparison between the **Shipment Planning** module and actual data that might be input by the driver or a tracking system.

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Revision #1

Created 15 October 2025 14:25:11 by Muhammad Ali Akbar

Updated 15 October 2025 14:27:16 by Muhammad Ali Akbar