Project Goods Usage Report

Report Module Guide: Project Budget vs. Realization Graph

Module Location

Project > Reports > Project Goods Usage Report

Module Objective

This report module is used to present a visual comparison in the form of a bar chart between the total **Project Budget (Projection)** and the total **Actual Cost (Realization)**. This report provides a high-level overview of the project budget absorption performance, month by month, within a single year.

1. Report Parameters (Conceptual)

To generate this graph, you usually only need to select the **Year** from the dropdown available in the top-left corner of the report.

2. Steps to Generate the Report

1. Open the report module.
2. Select the year you wish to analyze.
3. The system will automatically display the comparison graph for that year.

3. Reading the Report (Graph)

The generated report is a bar chart that compares the budget and realization on a monthly basis.

- **Blue Bar (Projection)**: Represents the total planned budget for all projects in that month.
- **Red Bar (Realization)**: Represents the total actual costs that have been incurred and charged to all projects in that month.

How to Analyze: By comparing the height of the two bars each month, management can quickly see:

- Which months had the highest project activity (largest budget).
- Whether budget absorption is proceeding as planned (is the red bar close to the blue bar).
- The potential for **under-spending** (red bar is much lower) or **over-spending** (red bar is higher).

Tips & Important Notes

- This is a **high-level visual report** that is very effective for presentations to **Executive Management**.
- This graph is a summary of all data recorded in the **Project Budget (RAB)** module (for the Projection data) and the **Project Activity Completion** module (for the Realization data).

- Use this report for evaluating the performance of project budget absorption on a monthly, company-wide scale.

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