

Production Man Power

Report Module Guide: Production Man Power (Production Labor Schedule)

Module Location

Production > Production Planning > Production Man Power

Module Objective

The **Production Man Power** module is used to generate a highly detailed schedule report regarding the **allocation of labor (manpower)** for each production line, shift, and product that will be made. This report is a daily operational tool to ensure every production session has the correct number of personnel in each section (e.g., Production, MTC, QA).

1. Report Parameters (Filter)

The main page of this module is a form containing various parameters to customize the report that will be generated.

Here is an explanation for each parameter:

- **Period:** Specify the schedule date range in the **From** and **To** fields.
- **Shift:** Filter the report for a specific work **Shift** or select **All**.
- **Line:** Select the specific production **Line** whose schedule you want to view.

- **Item Name:** Select to view the schedule for **All** items or **Per specific Item**.

2. Steps to Generate the Report

Step 1: Set Report Parameters

Define the **Period**, **Shift**, and **Line** you wish to review.

Step 2: Generate the Report

After all parameters are set, click one of the two buttons at the bottom:

- **[Display Report]:** To preview the report directly on your screen.
- **[Export to MS Excel]:** To download the report data in an Excel file format.

3. Reading the Report (Report Content)

The generated report is a highly detailed labor allocation schedule, broken down by line, date, and shift.

This report displays important details such as:

- **Man Power:** This section details the number of personnel allocated per function, such as **PROD (Production)**, **MTC (Maintenance)**, and **QA (Quality Assurance)**.
- **MFG Work Hours:** Shows the start and end times for each production session.

- **Product:** Displays the item being produced during that shift.
- **Machine:** Shows the specific machine being used.

Tips & Important Notes

- This report is a crucial daily operational tool for **Production Supervisors and Line Leaders** for briefings before a shift begins.
- Use this report to ensure that the number of personnel on each line matches the production needs for that day.
- This report's data is pulled from the **Production Schedule** module, which has been combined with human resource allocation data.

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