Outgoing Goods Inspection

Module Guide: Outgoing Goods Inspection

Module Location

Quality Control > Outgoing Goods Inspection

Module Objective

The **Outgoing Goods Inspection** module serves as the starting point and a dedicated task list for the quality control (QC) process on **finished goods** that are about to be shipped to customers. This module displays a list of Delivery Orders or shipments that require a final QC inspection before the goods leave the warehouse.

1. Main View (Check List)

The main page of this module displays a list of all goods shipment documents that are awaiting or have gone through the outgoing quality check process.

View Explanation

- **View**: This page is the queue for outgoing goods QC. You can see the **QC No.**, the reference **Delivery Order Number, QC Date,** and **QC Result**.
- **Filters**: You can search for a specific document by **QC No.** or a **Date** range.
- **Action Buttons**:

- **[New]**: The primary button to start a new inspection process for a Delivery Order document.
- **[Print]**: To print the inspection details.

2. Steps to Start an Outgoing Goods Inspection

Step 1: Create a New Inspection Document

From the Main View, click the **[New]** button to open the **Add Inspection** form.

Step 2: Select the Delivery Order Document

On the form that appears, in the **Document** column, search for and select the **Delivery Order (DO) Number** whose goods you will inspect the quality of before shipment.

Step 3: Continue to the Inspection Process

After selecting the Delivery Order document, click the **[Next]** button. You will be directed to the **QC Process** module (as documented previously) where you can input the inspection results (Pass/Fail) for the items in that shipment.

Workflow & Integrated Business Process

- **Trigger**: The need for an outgoing goods inspection is usually triggered when a Delivery Order document is created and the goods are prepared for shipment.
- **Process**: This module is used to select the Delivery Order to be inspected, which then directs the user to the **QC Process** module for result input.

- **Result**: The recorded QC result (Pass/Fail) will determine if the goods are **allowed to be shipped** to the customer or must be held/reworked.

Tips & Important Notes

- This is the crucial **final check** step before the product reaches the customer's hands.
- This process ensures that only products meeting quality standards are shipped.
- This is an important daily work tool for the **Outgoing QC or Final QC** team.

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