List Of Cash Book Entry

Module Guide: List Of Cash Book Entry

Module Location

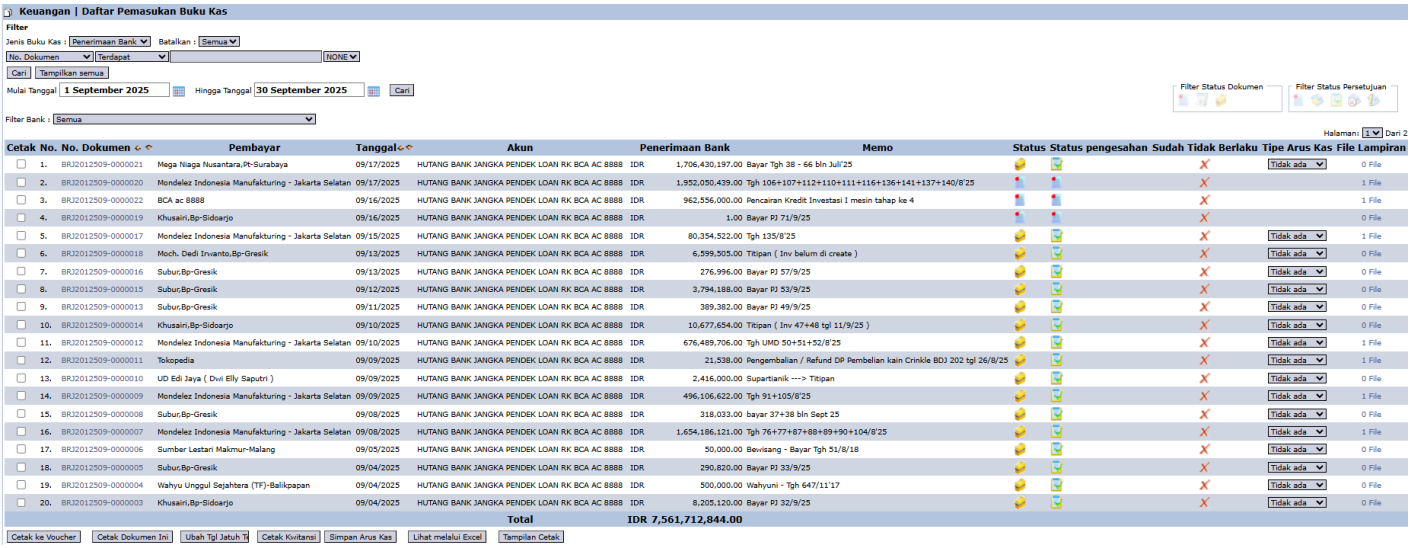
Finance > List Of Cash Book Entry

Module Objective

The **List Of Cash Book Entry** module serves as the central hub for recording, managing, and monitoring all of the company's cash and bank inflow transactions. This module is the primary register book for all cash inflows, whether from customer payments, interest income, or other sources, before they are finally posted to the General Ledger.

1. Main View (List Of Cash Book Entry)

The main page of this module displays a list of all cash and bank inflow transactions that have been recorded in the system.



Cetak	No.	No. Dokumen	Pembayar	Tanggal	Akun	Penerimaan Bank	Memo	Status	Status pengesahan	Sudah Tidak Berlaku	Tipe Arus Kas	File Lampiran
	1.	BRJ2012509-0000021	Mega Niaga Nusantara,Pt-Surabaya	09/17/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 1,706,430,197.00	Bayar Tgh 38 - 66 bln Juli'25				Tidak ada	0 File
	2.	BRJ2012509-0000020	Mondelez Indonesia Manufakturing - Jakarta Selatan	09/17/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 1,952,050,439.00	Tgh 106+107+112+110+111+116+136+141+137+140/8'25					1 File
	3.	BRJ2012509-0000022	BCA ac 8888	09/16/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 962,556,000.00	Pencairan Kredit Investasi I mesin tahap ke 4					1 File
	4.	BRJ2012509-0000019	Khusairi,Bp-Sidoarjo	09/16/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 1.00	Bayar PJ 71/9/25					0 File
	5.	BRJ2012509-0000017	Mondelez Indonesia Manufakturing - Jakarta Selatan	09/15/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 80,354,522.00	Tgh 135/8'25				Tidak ada	1 File
	6.	BRJ2012509-0000018	Moch. Dedi Irvanto,Bp-Gresik	09/13/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 6,599,505.00	Titipan (Inv belum di create)				Tidak ada	0 File
	7.	BRJ2012509-0000016	Subur,Bp-Gresik	09/13/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 276,996.00	Bayar PJ 57/9/25				Tidak ada	0 File
	8.	BRJ2012509-0000015	Subur,Bp-Gresik	09/12/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 3,794,188.00	Bayar PJ 53/9/25				Tidak ada	0 File
	9.	BRJ2012509-0000013	Subur,Bp-Gresik	09/11/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 389,382.00	Bayar PJ 49/9/25				Tidak ada	0 File
	10.	BRJ2012509-0000014	Khusairi,Bp-Sidoarjo	09/10/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 10,677,654.00	Titipan (Inv 47+48 tgl 11/9/25)				Tidak ada	0 File
	11.	BRJ2012509-0000012	Mondelez Indonesia Manufakturing - Jakarta Selatan	09/10/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 676,489,706.00	Tgh UMD 50+51+52/8'25				Tidak ada	1 File
	12.	BRJ2012509-0000011	Tokopedia	09/09/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 21,538.00	Pengembalian / Refund DP Pembelian kain Crinkle BDJ 202 tgl 26/8/25				Tidak ada	1 File
	13.	BRJ2012509-0000010	UD Edi Jaya (Dwi Elly Saputri)	09/09/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 2,416,000.00	Supartianik ---> Titipan				Tidak ada	0 File
	14.	BRJ2012509-0000009	Mondelez Indonesia Manufakturing - Jakarta Selatan	09/09/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 496,106,622.00	Tgh 91+105/8'25				Tidak ada	1 File
	15.	BRJ2012509-0000008	Subur,Bp-Gresik	09/08/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 318,033.00	bayar 37+38 bln Sept 25				Tidak ada	0 File
	16.	BRJ2012509-0000007	Mondelez Indonesia Manufakturing - Jakarta Selatan	09/08/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 1,654,186,121.00	Tgh 76+77+87+88+89+90+104/8'25				Tidak ada	1 File
	17.	BRJ2012509-0000006	Sumber Lestari Makmur-Malang	09/05/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 50,000.00	Bowisang - Bayar Tgh 51/8/18				Tidak ada	0 File
	18.	BRJ2012509-0000005	Subur,Bp-Gresik	09/04/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 290,820.00	Bayar PJ 33/9/25				Tidak ada	0 File
	19.	BRJ2012509-0000004	Wahyu Unggul Sejahtera (TF)-Balikpapan	09/04/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 500,000.00	Wahyuni - Tgh 647/11'17				Tidak ada	0 File
	20.	BRJ2012509-0000003	Khusairi,Bp-Sidoarjo	09/04/2025	HUTANG BANK JANGKA PENDEK LOAN RK BCA AC 8888	IDR 8,205,120.00	Bayar PJ 32/9/25				Tidak ada	0 File
					Total	IDR 7,561,712,844.00						

View Explanation & Filters

This page is for viewing and managing all inflow transactions.

- **Filters**: You can filter transactions by **Cash Book Type** (e.g., Bank Receipt), **Document No.**, a **Date** range, or a specific **Bank Filter**.

- **Transaction List**: The table below displays all transactions that match the filters, with important columns such as **Doc. No.**, **Payer**, **Date**, **Account** (Bank Account), **Bank Receipt (Amount)**, **Approval Status**, and **Is Posted**.

Main Button Functions

The bottom section of this page provides various action buttons to manage the selected transactions:

- **Detail**: To see the complete details of a transaction.

- **Post This Document**: The crucial button for **posting** the transaction to the General Ledger. This action will change the status in the **Is Posted** column from **X** to **?** and will officially record the transaction in accounting.

- **Print to Voucher**: To print the transaction proof in a voucher format.

- **View via Excel**: To export the displayed data into an Excel file format.

2. General Workflow

1. **Transaction Recording**: A cash/bank inflow transaction is created, either automatically from another module (e.g.,

Customer Receipt) or input manually.

2. **Appears in List**: The transaction will appear in the list in this module, typically with the **'Is Posted'** status still marked as 'X'.

3. **Verification & Posting**: The user (Finance/Treasury staff) verifies the data. Once certain it is correct, the user selects the transaction and clicks **Post This Document** to officially book it.

4. **Finalization**: The transaction is now recorded in the General Ledger and affects the related account balances.

Tips & Important Notes

- The **Is Posted** column is a very important indicator. An **'X'** mark means the transaction is still temporary (unposted) and has not yet affected the account balances in the financial statements.

- This module is a vital daily monitoring tool for the **Treasury and Finance teams** to monitor the company's cash inflow.

- To ensure accurate financial reports, make sure all relevant transactions have been posted (**Post This Document**) at the end of the period (e.g., end of day or end of month).

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