Intercompany

Report Module Guide: Intercompany Transactions

Module Location

Inventory > Receipt List > Intercompany

Module Objective

The **Intercompany** module is a special inquiry report that is used to track and reconcile transactions between companies that are in the same group (**intercompany transactions**). This report provides a comprehensive, end-to-end view by linking the **Purchase Order** from the buying company with the **Sales Order** and **Delivery Order** from the selling company.

1. Main View (Intercompany Transaction List)

The main page of this module displays a list of all intercompany transactions that have been recorded, allowing you to track their status.

View Explanation & Filters

- **View**: This page is the monitoring center for all intercompany transactions. You can see the interlinked documents in a single row.
- **Filters**: Use filters like **Purchase Order Number** or a **Date** range to search for specific transactions.

Key Column Explanation

- **Purchase Order Number**: The purchase order from the internal company that is buying the goods.
- **Sales Order Number**: The related sales order created by the internal company that is selling the goods.
- **Delivery Order Number**: The goods shipment document related to the transaction.
- **Status**: Shows the current status of the overall transaction process (e.g., 'Awaiting Shipment', 'Received').

2. How to Use the Report

- Use this report to verify that every intercompany Purchase Order has been correctly processed into a Sales Order and has been shipped with the corresponding Delivery Order.
- This report is crucial during the **month-end closing process** to reconcile the **"Intercompany Receivable"** and **"Intercompany Payable"** account balances so they can be properly **eliminated** in the **consolidated financial statements**.

Tips & Important Notes

- This module is a **read-only report** for tracing and audit purposes.
- The accuracy of this report depends on the correct transaction process in the Purchasing and Sales modules in

each respective company entity.

- This is a crucial report for the **Intercompany Accounting team or the Controller**.

Revision #1
Created 15 October 2025 09:24:20 by Sayu
Updated 15 October 2025 09:26:20 by Sayu