Goods Shipment

Module Guide: Goods Shipment (Material Requisition Fulfillment)

Module Location

PPIC > Material Requisition > Goods Shipment

Module Objective

The **Goods Shipment** module is a transactional module used by the warehouse team to execute a **goods issue** based on an approved **Material Requisition** document. This module is used to officially record that materials have been prepared, taken from stock, and sent to the requesting production department.

1. Main View (Shipment List)

The main page of this module displays a list of all shipment documents that have been created to fulfill internal material requests.

View Explanation

- **View**: This page is a history of all internal goods shipment documents. You can see the **Shipment Code, Shipment Date,** and its status.
- **Filters**: You can search for a specific shipment document by **Shipment Code** or a **Date** range.

- **Action Buttons**:
  - **[New]** (Not visible, but is the primary button): To create a new shipment document.
  - **[Print]**: To print the proof of goods issue or an internal delivery order.

2. Steps to Perform a Goods Shipment (Conceptual)

Step 1: Create a New Shipment Document

From the Main View, click the **[New]** button to open the shipment form.

Step 2: Select the Requisition to be Fulfilled

On the form that appears, search for and select the approved **Material Requisition Code** that you are going to fulfill.

Step 3: Verify and Input the Ship Quantity

1. After you select the requisition, the system will display the details of the requested items along with their quantity.
2. Prepare the goods physically from the warehouse.
3. Enter the actual quantity you are issuing from the warehouse.
4. Select the **Warehouse** or **Bin** location where you are picking the goods from.

Step 4: Confirm the Shipment

After all items and quantities are correct, confirm the document. This action will officially **reduce the stock quantity** in the system.

Workflow & Integrated Business Process

- This module is the **execution step** by the warehouse, performed after a **Material Requisition** is approved.
- Completing a transaction here will **reduce the stock** and charge the material cost to the related **Production Work Order (`SPK`)**.

Tips & Important Notes

- This is a daily work module for **Warehouse Staff** who are responsible for serving the material needs of production.
- To maintain control and traceability, always ensure you create the shipment document based on an **approved Material Requisition Code**.

Revision #1
Created 18 October 2025 15:13:34 by Sayu
Updated 18 October 2025 15:15:46 by Sayu