Goods Return

Module Guide: Goods Return (Material Return from Production)

Module Location

PPIC > Goods Return

Module Objective

The **Goods Return** module is used to record the process of returning leftover or unused materials or raw materials from a production section back to the warehouse. This process is crucial for ensuring inventory stock accuracy and for crediting the cost of unused materials back from the total production or Work Order cost.

1. Main View (Return List)

The main page of this module displays a list of all goods return documents that have been created.

View Explanation

- **View**: This page is a history of all goods return documents. You can see the **Goods Return Code, Date,** and **Approval status**.
- **Filters**: You can search for a specific document by **Goods Return Code** or a **Date** range.
- **Action Buttons**:

- **[New]**: The primary button to create a new goods return document.

2. Steps to Record a Goods Return

Step 1: Create a New Return Document

From the Main View, click the **[New]** button to open the **Add Goods Return** form.

Step 2: Fill in Header Information

- Fill in the **Goods Return Date**.
- Define the **Requesting Section** (the production section returning the goods) and the **Return To** (destination warehouse).
- You can reference the original **Material Requisition Code** for traceability.

Step 3: Detail the Returned Goods

In the table at the bottom, click the **[+]** icon (not visible), then search for and select the **Item/Service Code** to be returned. Enter the quantity in the **Qty** column.

Step 4: Submit the Return

After all returned goods are filled in, click the **[Confirm]** button to save and submit the transaction for the next process, which is approval and receipt at the warehouse.

Workflow & Integrated Business Process

- This module is the reverse process of **Goods Shipment** (material issuance to production).
- After being confirmed and approved, this transaction will:
  - **Add the stock quantity back** to the warehouse.
  - **Create a journal to credit the cost** from the Production Work Order (SPK), making the actual production cost calculation more accurate.

Tips & Important Notes

- Recording the return of leftover material is crucial for the accuracy of the **final production cost** and **stock data**.
- This is an important module for **Production Supervisors and Warehouse Staff**.

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