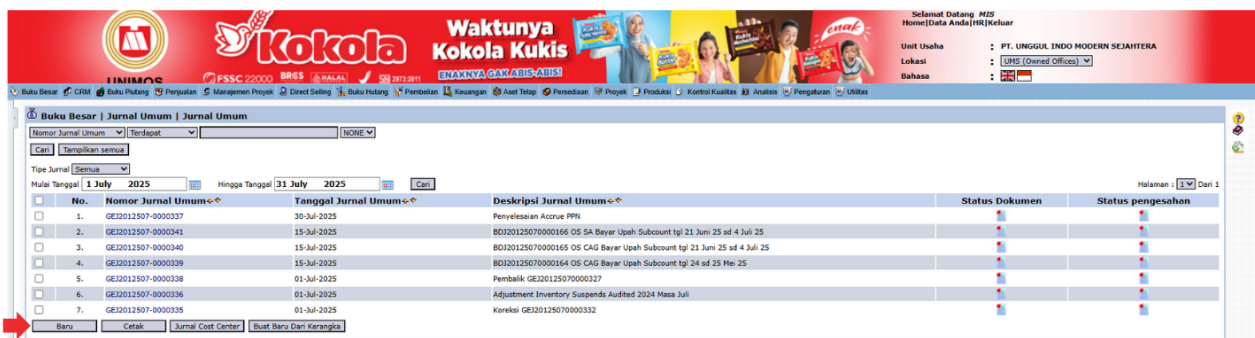


Financial Management & Accounting

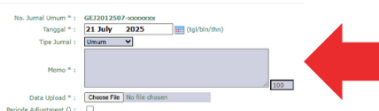
Managing Finances & Accounting

- **Managing General Journals:** Used by the **Accounting team** to record accounting transactions that do not originate from other modules (e.g., adjustments). Access via the **General Ledger module > General Journals**.

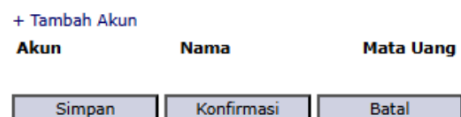
1. Click New



2. Fill in all field



3. Click Save or Confirm (as needed) (Adjust as needed)

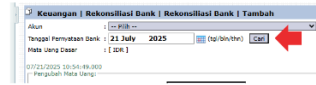


- **Bank Reconciliation Process:** Conducted by the **Finance team** at the end of each month to match the balance in the system with the bank statement. Access via the **Finance module > Bank Reconciliation**.

1. Click New



2. Filter and Search



3. Adjust Currency



4. Click Save or Confirm (as needed)
(Adjust as needed)



07/21/2025 10:54:49.000		
Penggubah Mata Uang:		
1 AED	=	IDR 0
1 AUD	=	IDR 10616.04
1 CNY	=	IDR 2270.59
1 EUR	=	IDR 18956.44
1 Euro	=	IDR 0
1 GBP	=	IDR 21893.89
1 HKD	=	IDR 2076.88
1 KHR	=	IDR 0
1 KRW	=	IDR 11.7
1 MMK	=	IDR 0
1 MYR	=	IDR 3840.065
1 NGN	=	IDR 0
1 PHP	=	IDR 284.83
1 SGD	=	IDR 12693.025
THB	Pilih Semua	Tidak Dipilih Semua 503.51
TWD	Kode	IDR 0
USD	=	IDR 16301
VND	Penggubah Bank	IDR 0.625
YEN	=	IDR 0

- **Creating Financial Statements:** Key reports such as the Balance Sheet and Profit & Loss Statement can be pulled at any time by management and the Accounting team. Access via **General Ledger > Reports > Balance Sheet > Profit & Loss.**



Click export to excel

Revision #4

Created 21 July 2025 14:45:22 by Muhammad Ali Akbar

Updated 22 July 2025 09:28:30 by Muhammad Ali Akbar