Deposit Management

Report Module Guide: Deposit Management

Module Location

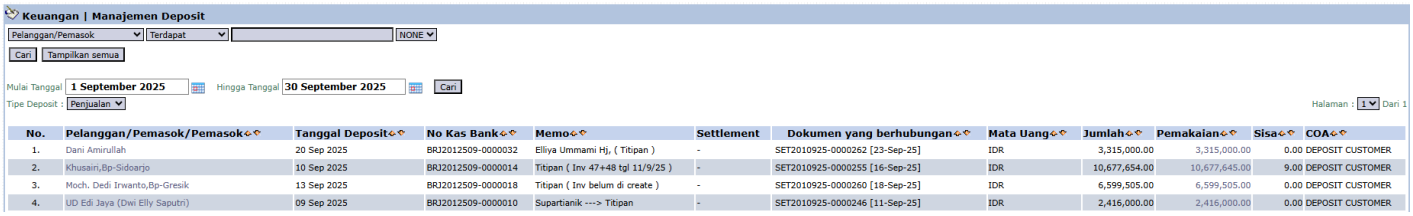
Finance > Deposit Management

Module Objective

The **Deposit Management** module serves as a reporting and inquiry tool for monitoring all deposit transactions. This includes both deposits received from customers (sales down payments) and deposits given to suppliers (purchase down payments). This module provides a centralized list for tracking the amount, usage, and remaining balance of all deposits.

1. Main View (Deposit List)

The main page of this module displays a list of all deposit transactions recorded in the system.



No.	Pelanggan/Pemasok/Pemasok	Tanggal Deposit	No Kas Bank	Memo	Settlement	Dokumen yang berhubungan	Mata Uang	Jumlah	Pemakaian	Sisa	COA
1.	Dani Amirullah	20 Sep 2025	BRJ2012509-0000032	Elliya Ummami Hj, (Titipan)	-	SET2010925-0000262 [23-Sep-25]	IDR	3,315,000.00	3,315,000.00	0.00	DEPOSIT CUSTOMER
2.	Khusairi,Bp-Sidoarjo	10 Sep 2025	BRJ2012509-0000014	Titipan (Inv 47+48 tgl 11/9/25)	-	SET2010925-0000255 [16-Sep-25]	IDR	10,677,654.00	10,677,645.00	9.00	DEPOSIT CUSTOMER
3.	Moch. Dedi Irwanto,Bp-Gresik	13 Sep 2025	BRJ2012509-0000018	Titipan (Inv belum di create)	-	SET2010925-0000260 [18-Sep-25]	IDR	6,599,505.00	6,599,505.00	0.00	DEPOSIT CUSTOMER
4.	UD Edi Jaya (Dwi Elly Saputri)	09 Sep 2025	BRJ2012509-0000010	Supartianik ---> Titipan	-	SET2010925-0000246 [11-Sep-25]	IDR	2,416,000.00	2,416,000.00	0.00	DEPOSIT CUSTOMER

View Explanation & Filters

This page is for viewing and monitoring all deposit transactions.

- **Filters**:

- **Customer/Supplier**: Use this filter to search for deposits from or to a specific party.
- **Deposit Type**: A key filter to select the type of deposit to be viewed, for example, **Sales** (for deposits from customers) or **Purchasing** (for deposits to suppliers).
- **Start Date / End Date**: Use this filter to screen deposits based on a specific date range.

Column Explanation

The table below will display all deposits that match the filters, with important columns such as:

- **Customer/Supplier**: The name of the party associated with the deposit.
- **Deposit Date**: The date the deposit was recorded.
- **Amount**: The initial value of the deposit.
- **Usage**: The amount of the deposit that has already been used or applied to an invoice.
- **Remaining**: The remaining balance of the deposit that is still available.
- **COA**: The Chart of Account linked to the deposit.

2. Workflow & Integrated Business Process

- This is a **reporting and inquiry module**. Deposit data is not created or modified here.
- Customer deposit data is recorded via the **Bank/Cash Receipt** modules.
- Supplier deposit data is recorded via the **Bank/Cash Disbursement** modules.
- This **Deposit Management** module consolidates all of that data into one centralized view for easy monitoring.

Tips & Important Notes

- Use this report to monitor the unused deposit balances from all customers or to all vendors.
- The **Remaining** column is an important indicator of a liability (for customer deposits) or an asset (for deposits to vendors) that the company still holds.
- This is an important monitoring report for the **Finance and Accounting** teams.

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