Customer Sales Report Detail

Report Module Guide: Customer Sales Detail Report

Module Location

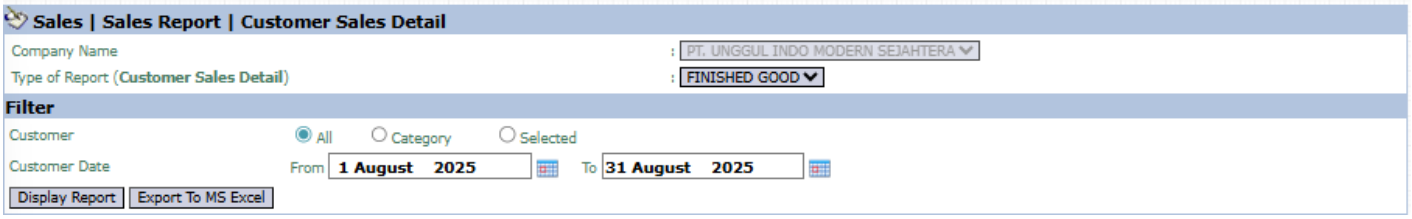
Sales > Reports > Customer Reports > Customer Sales Detail Report

Module Objective

The **Customer Sales Detail** report module is used to generate a highly detailed report of all sales transactions. This report displays sales data down to the item line level per invoice or shipment, making it suitable for in-depth analysis and data tracing.

1. Report Parameters (Filter)

The main page of this module is a form containing various parameters to customize the report that will be generated.



Here is an explanation for each parameter:

- **Customer**:
  - Select the customer scope for the report: **All**, **Category** (by Category), or **Selected** (for a specific Customer).

- **Customer Date**:
  - Specify the **From** and **To** date range to define the period of sales transactions to be displayed (e.g., August 1, 2025, to August 31, 2025).

2. Steps to Generate the Report

Step 1: Set Report Parameters

Select all the parameters you need, especially defining the **Customer Date** range and the **Customer** scope.

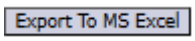


Step 2: Generate the Report

After all parameters are set, click one of the two buttons in the bottom-left section of the page:

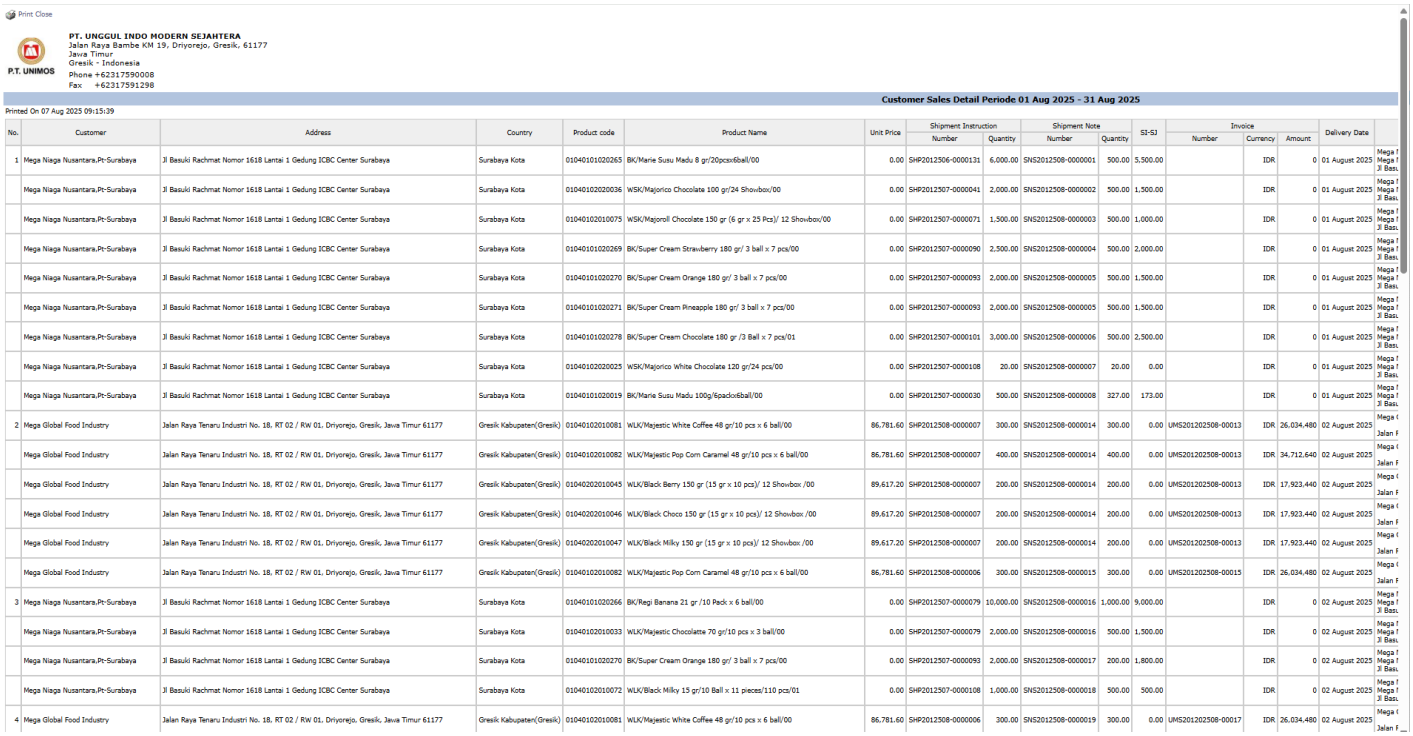
- **Display Report**: To preview the detail report directly on your screen. 

- **Export To MS Excel**: To download the report data in an Excel file format.



3. Example of the Report View

After you click, the system will generate a detailed report like the following, which details every product purchased by each customer in every transaction.



Print Close

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P.T. UNIMOS

Customer Sales Detail Periode 01 Aug 2025 - 31 Aug 2025

Printed On 07 Aug 2025 09:15:39

No.	Customer	Address	Country	Product code	Product Name	Unit Price	Shipment Instruction		Shipment Note		SI-SJ	Invoice			Delivery Date	
							Number	Quantity	Number	Quantity		Number	Currency	Amount		
1	Mega Niaga Nusantara,Pt-Surabaya	Jl Basuki Rachmat Nomor 1618 Lantai 1 Gedung ICBC Center Surabaya	Surabaya Kota	01040101020265	BK/Marie Susu Madu 8 gr/20pcsx6ball/00	0.00	SHP2012506-0000131	6,000.00	SNS2012508-0000001	500.00	5,500.00		IDR	0	01 August 2025	Mega I Mega I Jl Basu
	Mega Niaga Nusantara,Pt-Surabaya	Jl Basuki Rachmat Nomor 1618 Lantai 1 Gedung ICBC Center Surabaya	Surabaya Kota	01040102020036	WSK/Majorico Chocolate 100 gr/24 Showbox/00	0.00	SHP2012507-0000041	2,000.00	SNS2012508-0000002	500.00	1,500.00		IDR	0	01 August 2025	Mega I Mega I Jl Basu
	Mega Niaga Nusantara,Pt-Surabaya	Jl Basuki Rachmat Nomor 1618 Lantai 1 Gedung ICBC Center Surabaya	Surabaya Kota	01040102010075	WSK/Majoroll Chocolate 150 gr (6 gr x 25 Pcs)/ 12 Showbox/00	0.00	SHP2012507-0000071	1,500.00	SNS2012508-0000003	500.00	1,000.00		IDR	0	01 August 2025	Mega I Mega I Jl Basu
	Mega Niaga Nusantara,Pt-Surabaya	Jl Basuki Rachmat Nomor 1618 Lantai 1 Gedung ICBC Center Surabaya	Surabaya Kota	01040101020269	BK/Super Cream Strawberry 180 gr/ 3 ball x 7 pcs/00	0.00	SHP2012507-0000090	2,500.00	SNS2012508-0000004	500.00	2,000.00		IDR	0	01 August 2025	Mega I Mega I Jl Basu
	Mega Niaga Nusantara,Pt-Surabaya	Jl Basuki Rachmat Nomor 1618 Lantai 1 Gedung ICBC Center Surabaya	Surabaya Kota	01040101020270	BK/Super Cream Orange 180 gr/ 3 ball x 7 pcs/00	0.00	SHP2012507-0000093	2,000.00	SNS2012508-0000005	500.00	1,500.00		IDR	0	01 August 2025	Mega I Mega I Jl Basu
	Mega Niaga Nusantara,Pt-Surabaya	Jl Basuki Rachmat Nomor 1618 Lantai 1 Gedung ICBC Center Surabaya	Surabaya Kota	01040101020271	BK/Super Cream Pineapple 180 gr/ 3 ball x 7 pcs/00	0.00	SHP2012507-0000093	2,000.00	SNS2012508-0000005	500.00	1,500.00		IDR	0	01 August 2025	Mega I Mega I Jl Basu
	Mega Niaga Nusantara,Pt-Surabaya	Jl Basuki Rachmat Nomor 1618 Lantai 1 Gedung ICBC Center Surabaya	Surabaya Kota	01040101020278	BK/Super Cream Chocolate 180 gr /3 Ball x 7 pcs/01	0.00	SHP2012507-0000101	3,000.00	SNS2012508-0000006	500.00	2,500.00		IDR	0	01 August 2025	Mega I Mega I Jl Basu
	Mega Niaga Nusantara,Pt-Surabaya	Jl Basuki Rachmat Nomor 1618 Lantai 1 Gedung ICBC Center Surabaya	Surabaya Kota	01040102020025	WSK/Majorico White Chocolate 120 gr/24 pcs/00	0.00	SHP2012507-0000108	20.00	SNS2012508-0000007	20.00	0.00		IDR	0	01 August 2025	Mega I Mega I Jl Basu
	Mega Niaga Nusantara,Pt-Surabaya	Jl Basuki Rachmat Nomor 1618 Lantai 1 Gedung ICBC Center Surabaya	Surabaya Kota	01040101020019	BK/Marie Susu Madu 100g/6packx6ball/00	0.00	SHP2012507-0000030	500.00	SNS2012508-0000008	327.00	173.00		IDR	0	01 August 2025	Mega I Mega I Jl Basu
2	Mega Global Food Industry	Jalan Raya Tenaru Industri No. 18, RT 02 / RW 01, Driyorejo, Gresik, Jawa Timur 61177	Gresik Kabupaten(Gresik)	01040102010081	WLK/Majestic White Coffee 48 gr/10 pcs x 6 ball/00	86,781.60	SHP2012508-0000007	300.00	SNS2012508-0000014	300.00	0.00	UMS201202508-00013	IDR	26,034,480	02 August 2025	Mega I Jalan F
	Mega Global Food Industry	Jalan Raya Tenaru Industri No. 18, RT 02 / RW 01, Driyorejo, Gresik, Jawa Timur 61177	Gresik Kabupaten(Gresik)	01040102010082	WLK/Majestic Pop Corn Caramel 48 gr/10 pcs x 6 ball/00	86,781.60	SHP2012508-0000007	400.00	SNS2012508-0000014	400.00	0.00	UMS201202508-00013	IDR	34,712,640	02 August 2025	Mega I Jalan F
	Mega Global Food Industry	Jalan Raya Tenaru Industri No. 18, RT 02 / RW 01, Driyorejo, Gresik, Jawa Timur 61177	Gresik Kabupaten(Gresik)	01040202010045	WLK/Black Berry 150 gr (15 gr x 10 pcs)/ 12 Showbox /00	89,617.20	SHP2012508-0000007	200.00	SNS2012508-0000014	200.00	0.00	UMS201202508-00013	IDR	17,923,440	02 August 2025	Mega I Jalan F
	Mega Global Food Industry	Jalan Raya Tenaru Industri No. 18, RT 02 / RW 01, Driyorejo, Gresik, Jawa Timur 61177	Gresik Kabupaten(Gresik)	01040202010046	WLK/Black Choco 150 gr (15 gr x 10 pcs)/ 12 Showbox /00	89,617.20	SHP2012508-0000007	200.00	SNS2012508-0000014	200.00	0.00	UMS201202508-00013	IDR	17,923,440	02 August 2025	Mega I Jalan F
	Mega Global Food Industry	Jalan Raya Tenaru Industri No. 18, RT 02 / RW 01, Driyorejo, Gresik, Jawa Timur 61177	Gresik Kabupaten(Gresik)	01040202010047	WLK/Black Milky 150 gr (15 gr x 10 pcs)/ 12 Showbox /00	89,617.20	SHP2012508-0000007	200.00	SNS2012508-0000014	200.00	0.00	UMS201202508-00013	IDR	17,923,440	02 August 2025	Mega I Jalan F
	Mega Global Food Industry	Jalan Raya Tenaru Industri No. 18, RT 02 / RW 01, Driyorejo, Gresik, Jawa Timur 61177	Gresik Kabupaten(Gresik)	01040102010082	WLK/Majestic Pop Corn Caramel 48 gr/10 pcs x 6 ball/00	86,781.60	SHP2012508-0000006	300.00	SNS2012508-0000015	300.00	0.00	UMS201202508-00015	IDR	26,034,480	02 August 2025	Mega I Jalan F
3	Mega Niaga Nusantara,Pt-Surabaya	Jl Basuki Rachmat Nomor 1618 Lantai 1 Gedung ICBC Center Surabaya	Surabaya Kota	01040101020266	BK/Regi Banana 21 gr /10 Pack x 6 ball/00	0.00	SHP2012507-0000079	10,000.00	SNS2012508-0000016	1,000.00	9,000.00		IDR	0	02 August 2025	Mega I Mega I Jl Basu
	Mega Niaga Nusantara,Pt-Surabaya	Jl Basuki Rachmat Nomor 1618 Lantai 1 Gedung ICBC Center Surabaya	Surabaya Kota	01040102010033	WLK/Majestic Chocolatte 70 gr/10 pcs x 3 ball/00	0.00	SHP2012507-0000079	2,000.00	SNS2012508-0000016	500.00	1,500.00		IDR	0	02 August 2025	Mega I Mega I Jl Basu
	Mega Niaga Nusantara,Pt-Surabaya	Jl Basuki Rachmat Nomor 1618 Lantai 1 Gedung ICBC Center Surabaya	Surabaya Kota	01040101020270	BK/Super Cream Orange 180 gr/ 3 ball x 7 pcs/00	0.00	SHP2012507-0000093	2,000.00	SNS2012508-0000017	200.00	1,800.00		IDR	0	02 August 2025	Mega I Mega I Jl Basu
	Mega Niaga Nusantara,Pt-Surabaya	Jl Basuki Rachmat Nomor 1618 Lantai 1 Gedung ICBC Center Surabaya	Surabaya Kota	01040102010072	WLK/Black Milky 15 gr/10 Ball x 11 pieces/110 pcs/01	0.00	SHP2012507-0000108	1,000.00	SNS2012508-0000018	500.00	500.00		IDR	0	02 August 2025	Mega I Mega I Jl Basu
4	Mega Global Food Industry	Jalan Raya Tenaru Industri No. 18, RT 02 / RW 01, Driyorejo, Gresik, Jawa Timur 61177	Gresik Kabupaten(Gresik)	01040102010081	WLK/Majestic White Coffee 48 gr/10 pcs x 6 ball/00	86,781.60	SHP2012508-0000006	300.00	SNS2012508-0000019	300.00	0.00	UMS201202508-00017	IDR	26,034,480	02 August 2025	Mega I Jalan F

Report Explanation: This report displays a very detailed list of each sales transaction line, not a summary.

Key Columns:

- **Customer, Address**: Customer details.
- **Product code, Product name**: Details of the product sold.
- **Unit price, Quantity, Amount**: Transaction value details per line.
- **Shipment Number, Invoice Number**: Reference document numbers for tracing.

Tips & Important Notes

- Use this report when you need the most detailed and **un-aggregated** (non-summary) sales data.

- The **Export to MS Excel** feature is very useful for this report, as it allows you to process the raw data into summaries, charts, or Pivot Tables according to your analysis needs.

- This report is very suitable for **audit** purposes or for very **in-depth sales data reconciliation**.

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