Consolidation Report

Report Module Guide: Consolidation Report

Module Location

General Ledger > Report > Consolidation Report

Module Objective

The **Consolidation Report** module is used to combine the financial statements of multiple company entities (a parent and its subsidiaries) into a single, unified financial report as if they were one entity. This report is crucial for group (holding) companies to get a comprehensive overview of their combined financial position.

1. Report Parameters (Consolidation Filter)

The main page of this module is a form containing various parameters to customize the consolidation report that will be generated.



Here is an explanation for each parameter:

- **Include Account Numbers / Rounding**:

- Check **Include Account Numbers** to display account codes on the report.
- Check **Rounding** to round the monetary values on the report.

- **Period**:
  - Select the month and year of the reporting period to be consolidated (e.g., July 2025).

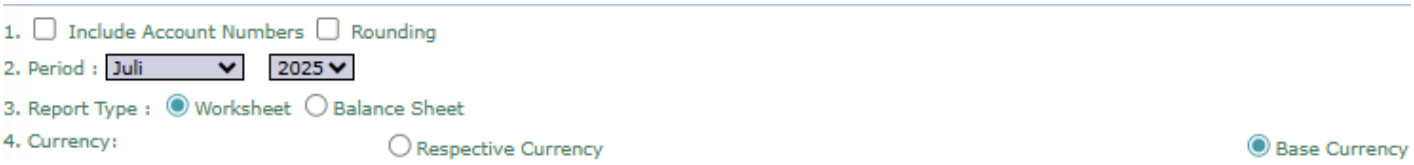
- **Report Type**:
  - Choose the type of consolidation report you want to generate.
  - **Worksheet**: Generates a consolidation worksheet that details the data from each individual company, the elimination entries, and the final results. This is useful for auditing and verification processes.
  - **Balance Sheet**: Generates the final, combined Consolidated Balance Sheet.

- **Currency**:
  - Choose how currency values will be displayed, either in **Respective Currency** (original currency) or **Base Currency** (company's base currency).

2. Steps to Generate the Report

Step 1: Set Report Parameters

Select all the parameters you need in the **Consolidation Filter** section, especially making sure to define the desired **Period** and **Report Type**.



Step 2: Generate the Report

After all parameters are set, click one of the two buttons in the bottom-left section of the page:

- **Display Report**: To preview the consolidation report directly on your screen. Display Report
- **Export To MS Excel**: To download the report data in an Excel file format. Export To MS Excel

Tips & Important Notes

- The Consolidation Report is crucial for group companies to see the **combined financial position** of all their subsidiaries.
- To get accurate data, ensure the **book-closing process in each subsidiary is complete** before running this report.
- Use the **Worksheet** report type to trace and verify **elimination entries** (e.g., the elimination of intercompany transactions) that are made during the consolidation process.
- This module is generally used by the **Accounting team at the corporate or holding company level**.

Revision #2
Created 31 July 2025 08:37:02 by Sayu
Updated 15 August 2025 10:27:37 by Sayu