Conditions

Module Guide: Conditions

Module Location

Settings > Accounting Settings > Conditions

Module Purpose

The **Conditions** module serves as a central settings hub for establishing the standard **terms and conditions** that apply to all sales (customer) and purchase (supplier) transactions. This setup includes default payment terms, credit limits, and tax application rules, which will become the initial values when creating new customer or supplier master data.?

1. Main View (Conditions Page)

This page is a single form divided into two main sections for managing customer and supplier requirements separately.

View Explanation

- **Section 1: Requirements For All Customers**
  - **Receivable Payment Based On**: A dropdown to determine the basis for calculating the due date (e.g., `30 EOM` - 30 days after the end of the month).
  - **Number of Days Until Due Date**: The standard payment term in days.

    - **Tax Code**: The default tax code (e.g., VAT) to be applied to sales transactions.
    - **Credit Limit**: The standard credit ceiling granted to new customers.
    - **Use Customer Tax Code**: If checked, the system will prioritize the tax code specifically set in the customer's master data, overriding the default tax code here.?
- **Section 2: Requirements For All Suppliers**
    - The settings are identical to the customer section but apply to purchase transactions.
    - **Payable Payment Based On**: Defines the default payment terms to suppliers.
    - **Tax Code**: The default tax code for purchase transactions.
    - **Use Supplier Tax Code**: If checked, the system will use the specific tax code set in the supplier's master data.
- **Action Button**
    - **Save**: Saves all changes made on this page.

2. Steps to Set Conditions

- In the **Customer** section, select the default payment terms, enter the number of days until due, and define the standard credit limit.

- Choose the default **Tax Code** for sales.
- Repeat steps 1 and 2 for the **Supplier** section.
- Check the "Use... Tax Code" option if you want the system to be more flexible and prioritize the settings in the individual customer/supplier master data.
- Click **Save**.

3. Integrated Workflow & Business Process

- **Default Values for Master Data**: The settings in this module serve as default values. When a user creates new customer or supplier data, the fields for terms, credit limit, and tax will be automatically populated with the values from this Conditions module.?
- **Data Entry Efficiency**: This significantly speeds up the process of creating new master data, as users do not have to fill in all the information from scratch every time.
- **Flexibility**: Although there are default values, users can still change them individually in each customer or supplier master record if there is a special agreement that differs from the company standard.?

4. Tips & Important Notes

- Review and adjust these settings periodically to ensure they align with the company's latest credit and financial policies.

- This setup helps to standardize business relationships with customers and suppliers while still allowing flexibility for special cases.

- This module is generally set once during the initial implementation and is only changed if there is a fundamental policy change. Its access should be restricted to finance or accounting managers.

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