

COGM Report

Report Module Guide: COGM Report

Module Location

Inventory > Item/Service > COGM Card > Report

Module Objective

The **COGM Report** module is used to generate a report that displays the current **Cost of Goods Manufactured (COGM)** for all items. This report is a recapitulation of the calculation results that have been created and approved in the **COGM Card** module, and it is used to see the list of standard product costs.

1. Report Parameters (Filter)

The main page of this module is a form containing various parameters to customize the report that will be generated.

Here is an explanation for each parameter:

- **Show Item:**

- Select **All** to display all items, or **Last Update** to display items whose COGM was recently updated.

- **As of Date:**

- Specify the reference date ("as of" date) for the COGM data to be displayed.

- **Detail:**

- Select **Summary** for a concise report, or **Detail** to display a breakdown of the cost components.

2. Steps to Generate the Report

Step 1: Set Report Parameters

Define the parameters you need, such as the date and the report's level of detail.

Step 2: Generate the Report

After all parameters are set, click one of the two buttons at the bottom:

- **[Display Report]:** To preview the COGM report directly on your screen.
- **[Export to MS Excel]:** To download the report data in an Excel file format.

3. Reading the Report (Report Content)

The generated report is a list of items along with their cost of goods manufactured.

- **View:** This report displays the **Item Code**, **Item Name**, **Price (Cost)**, and **Update By** information (who updated it and when).
- **Additional Features:** This report is interactive, allowing you to copy, download in CSV or Excel format, or print directly

using the buttons in the top-left corner.

Tips & Important Notes

- This report is a quick way to see the **standard cost (COGM)** of all your products.
- Use this report for profitability analysis by comparing the COGM here with the selling price in the **Item/Service Price** module.
- This report is a recapitulation of the data that is final and approved in the **COGM Card** workflow.

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