

Budget

Detailed Module Guide: Budget Entry by Dimension

The following modules are tools for inputting or viewing final budget data from various perspectives or dimensions.

Module Locations

- General Ledger > Budget > **Set COA Budget**
- General Ledger > Budget > **Set CC Budget**
- General Ledger > Budget > **Set Activity Budget**
- General Ledger > Budget > **Set Project Budget**
- General Ledger > Budget > **Set Budget Matrix**

General Module Objective

After the final budget is established via the **Master Budget** module, this group of modules is used to allocate and view that budget data based on different dimensions. This allows for more in-depth analysis and control.

1. Explanation of Each Budget Dimension

Although the interfaces are similar, each module has a specific focus:

• A. Set COA Budget

- **Focus:** Managing the budget by expense account. For example, to view or enter the total budget for "Electricity Costs" across the entire company.

Company Name :

General Ledger | Budget | Set COA Budget

Budget Period : Budget Version :

• B. Set CC Budget

- **Focus:** Managing the budget by department or Cost Center. For example, to view or enter the total budget for the "IT Department" across all of its expense accounts.

Company Name :

General Ledger | Budget | SetCCBudget

Budget Period : Budget Version :

• C. Set Activity Budget

- **Focus:** Managing the budget by a specific business activity. For example, to view or enter the total budget for the "New Product Launch Promotion" activity.

Company Name :

General Ledger | Budget | Set Activity Budget

Budget Period : Budget Version :

• D. Set Project Budget

- **Focus:** Managing the budget by a specific project. For example, to view or enter the total budget for the "New Warehouse Construction Project."

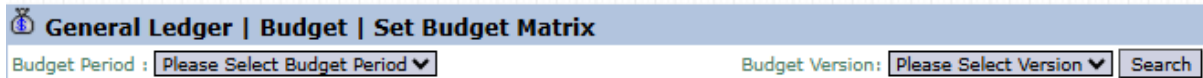
Company Name :

General Ledger | Budget | Set Project Budget

Budget Period : Budget Version :

• E. Set Budget Matrix

- **Focus:** Managing the budget by combining two or more dimensions in a single view (e.g., Expense Account vs. Cost Center). This is the most efficient way to input budget data in bulk.



2. General View and Usage Steps

These five modules share an identical initial view: a filter page to specify the budget data you want to view or edit.


Filter View Explanation

- **Budget Period:** A dropdown menu to select the budget year to access.
- **Budget Version:** A dropdown to select the budget version. This is useful if the company has multiple budget scenarios (e.g., Version 1 - Target, Version 2 - Realistic).
- **Search:** The button to display the budget data after the period and version have been selected.

Standard Usage Steps

1. **Select Period and Version:** Choose the appropriate **Budget Period** and **Budget Version** from the dropdowns.



2. **Display Data:** Click the **Search** button. 
3. **Enter or View Budget:** After clicking **Search**, the system will display a table or matrix. You can enter budget amounts in the cells corresponding to the intersection of the dimensions you have chosen (e.g., the intersection of an Expense Account and a Month, or a Cost Center and an Expense Account).

3. Tips & Important Notes

- **Data Interconnectivity:** These modules are interconnected. Entering data via the **Matrix Budget** (e.g., for the 'Office Supplies' Account in the 'Finance' Cost Center) will automatically update the total budget in the **COA Budget** (for the 'Office Supplies' Account) and the **CC Budget** (for the 'Finance' Cost Center).
- **Input Efficiency:** Use the **Matrix Budget** module for the most efficient data entry, as it allows input for multiple dimensions at once on a single screen.
- **Budget Version:** Always ensure you are working on the correct **Budget Version** to avoid data entry errors.
- **Authorization:** These modules are generally accessed by the Finance, Accounting, or Cost Planning Control teams responsible for the company's overall budget management.