# BC Source Document

## Report Module Guide: BC Source Document

### Module Location

Inventory > Reports > BC Source Document

### Module Objective

The **BC Source Document Report** module is a special Customs (BC) report that is used to display the details of a single, specific customs source document. This report is used to review the item details, quantity, and value that were recorded on a BC submission document.

## 1. Report Parameters (Filter)

The main page of this module is a simple form for selecting the document to be displayed.

- **Submission Number / Registration / Name / Date**:
    - This is the primary filter to search for and select one specific BC submission document from the existing list.

## 2. Steps to Generate the Report

### Step 1: Set Report Parameters

Select the BC document you wish to see the details of from the dropdown.

**Step 2: Generate the Report**

After the document is selected, click the **[Display Report]** button.

# 3. Reading the Report (Report Content)

The generated report is a complete detail of the BC document you have selected.

This report displays important details relevant to Customs, such as:

- **DOKPN, NOPEN, NAJU**: Customs document reference numbers.
- **NAMA BRG**: The name of the goods as per the BC document.
- **QTY, NILAI PABEAN**: The Quantity and Customs Value of the goods.
- **BM, PPN IMPOR, PPH**: A breakdown of **Import Duty**, **Import VAT**, and **Income Tax**.

**Report Features**: This report is interactive, allowing you to export the data to other formats like Excel or PDF using the buttons in the top-right corner.

# Tips & Important Notes

- Use this report to perform verification or an audit on the details of a BC document that has already been submitted.
- This is an important **inquiry tool** for the **Exim (Export-Import) team** to re-check the data that has been reported to Customs.

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