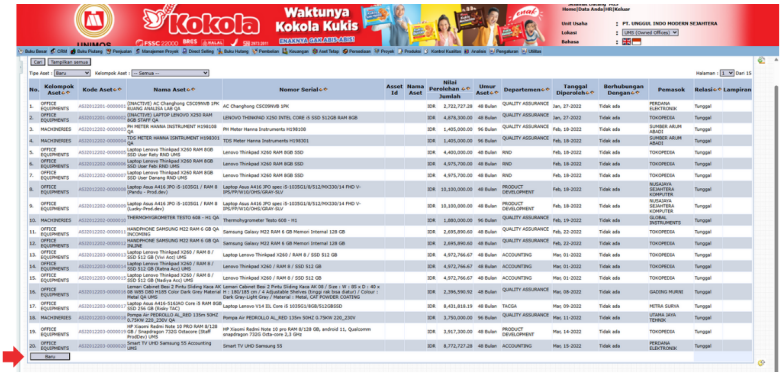
Asset Management

Asset Management

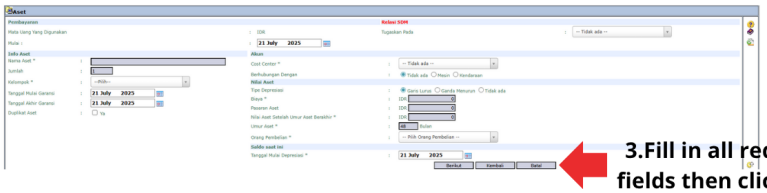
- **New Asset Registration:** Every new company asset (machinery, vehicles, computers) must be registered by **the Accounting/GA team**. Access this through **the fixed Assets > Assets Module**



1.Click New

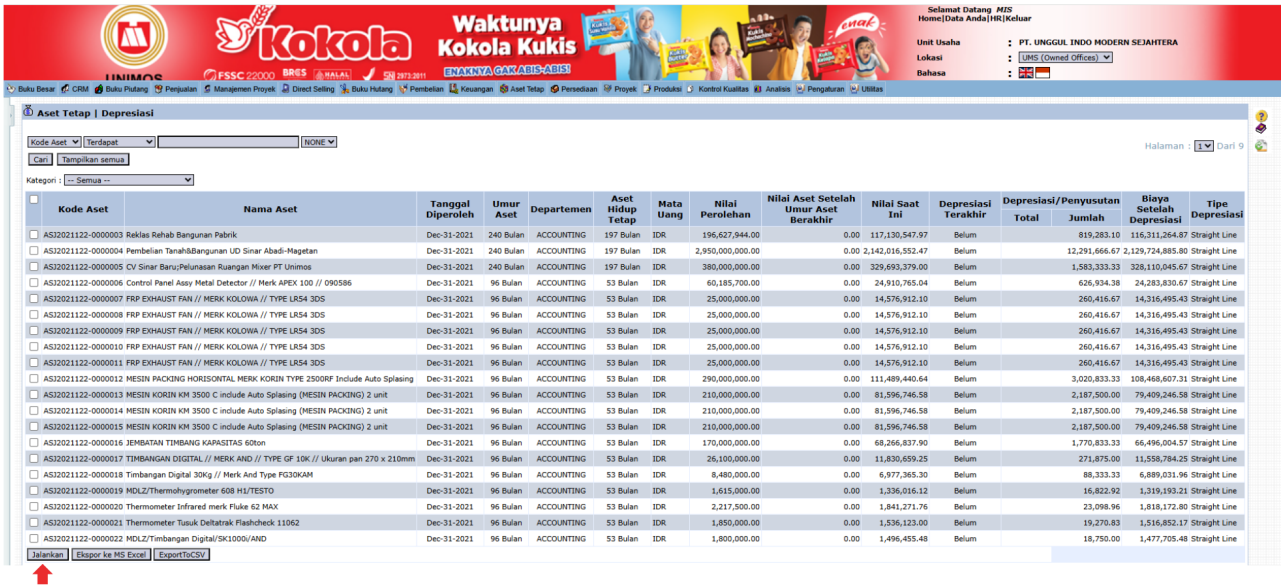
2.Select Asset Type Then Select Next





3.Fill in all required fields then click next

- **Monthtly Depreciation Proccess:** The system can automatically calculate asset deprecation each month. Thie proccess is run by the Accounting team. Access this through **the Fixed Assets / Depreciation module.**



Click Run

Revision #3
Created 21 July 2025 14:45:22 by Sayu
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