Part 4: Attachments

- Glossary

Glossary

- **ERP (Enterprise Resource Planning):** An integrated system for managing all of a company's resources and business processes.
- **SO (Sales Order):** Document confirming an order from a customer before goods are shipped.
- **PO (Purchase Order):** An official order document sent to a supplier
- **BOM (Bill of Materials):** A list of raw materials ("recipe") used to make a product.
- **Stocktaking:** The proccess of physically counting inventory in a warehouse.
- **PR (Purchase Request):** An internal request document for the procurement of goods/services.
- **Delivery Note:** A document accompanying the shipment of goods.