Part 3: Financial & Support Processes

- Financial Management & Accounting
- Inventory Management
- Asset Management

Financial Management & Accounting

Managing Finances & Accounting

- **Managing General Journals:** Used by **the Accounting team** to record accounting transactions that do not originate from other modules (e.g., adjustments). Access via **the General Ledger module > General Journals.**

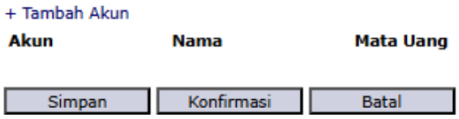
1.Click New



2.Fill in all field



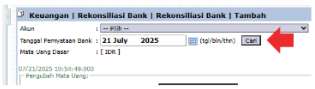
3.Click Save or Confirm (as needed) (Adjust as needed)



- **Bank Reconciliation Process:** Conducted by **the Finance team** at the end of each month to match the balance in the system with the bank statement. Access via **the Finance module > Bank Reconciliation.**

1.Click New





2.Filter and Search

3.Adjust Currency



4.Click Save or Confirm (as needed)
(Adjust as needed)



- **Creating Financial Statements:** Key reports such as the Balance Sheet and Profit & Loss Statement can be pulled at any time by management and **the Accounting team**. Access via **General Ledger > Reports > Balance Sheet > Profit & Loss.**



Click export to excel

Inventory Management

Inventory Management

- **Stock Taking Process:** Conducted periodically by **the Warehouse team** to count physical stock and reconcile it with system data. Access via **the Inventory > Goods/Services > Stock Taking module**

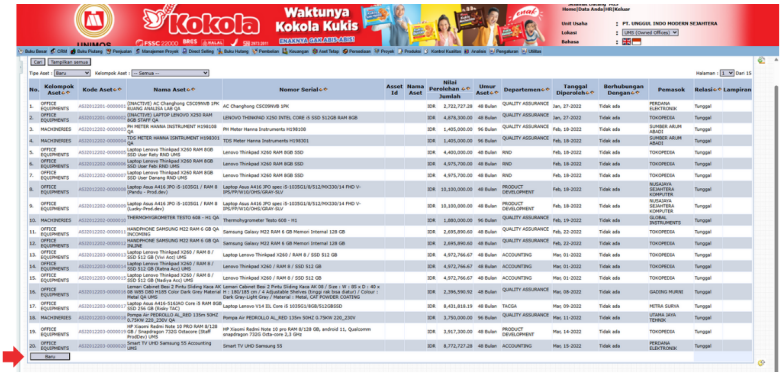


- **Inter-Warehouse Transfer Process:** Used when transferring goods from one warehouse location to another. Access via **the Inventory > Warehouse Transfer module.**

Asset Management

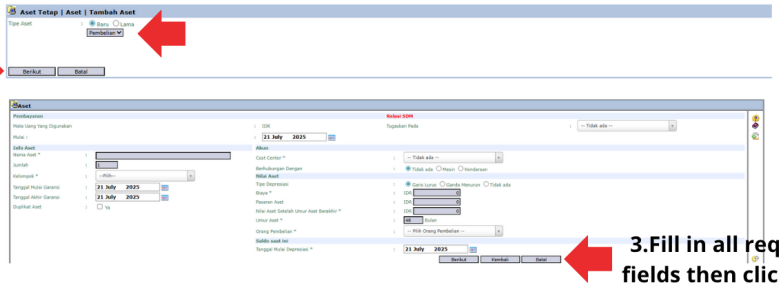
Asset Management

- **New Asset Registration:** Every new company asset (machinery, vehicles, computers) must be registered by **the Accounting/GA team**. Access this through **the fixed Assets > Assets Module**



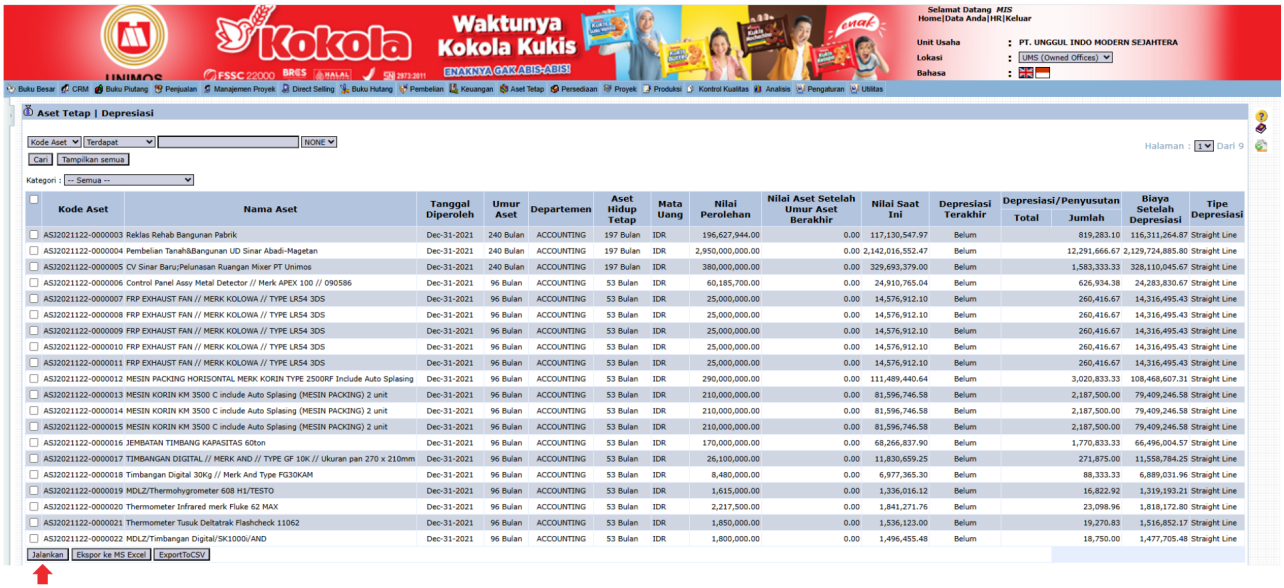
1.Click New

2.Select Asset Type Then Select Next



3.Fill in all required fields then click next

- **Monthtly Depreciation Proccess:** The system can automatically calculate asset deprecation each month. Thie proccess is run by the Accounting team. Access this through **the Fixed Assets / Depreciation module.**


Kokola
Waktunya Kokola Kukis
ENAKNYA GAK ABIS-ABIS!
Selamat Datang MIS
Home|Data Anda|HR|Keluar
Unit Usaha : PT. UNGGUL INDO MODERN SEJAHTERA
Lokasi : UMS (Owned Offices)
Bahasa :
Buku Besar CRM Buku Piutang Penjualan Manajemen Proyek Direct Selling Buku Hutang Pembelian Keuangan Aset Tetap Persediaan Proyek Produksi Kontrol Kualitas Analisis Pengaturan Utilitas
Aset Tetap | Depresiasi
Kode Aset Terdapat NONE
Cari Tampilkan semua
Halaman : 1 Dari 9
Kategori : -- Semua --
Kode Aset | Nama Aset | Tanggal Diperoleh | Umur Aset | Departemen | Aset Hidup Tetap | Mata Uang | Nilai Perolehan | Nilai Aset Setelah Umur Aset Berakhir | Nilai Saat Ini | Depresiasi Terakhir | Depresiasi/Penyusutan | Biaya Setelah Depresiasi | Tipe Depresiasi
Total | Jumlah
ASJ2021122-0000003 Reklas Rehab Bangunan Pabrik Dec-31-2021 240 Bulan ACCOUNTING 197 Bulan IDR 196,627,944.00 0.00 117,130,547.97 Belum 819,283.10 116,311,264.87 Straight Line
ASJ2021122-0000004 Pembelian Tanah&Bangunan UD Sinar Abadi-Magetan Dec-31-2021 240 Bulan ACCOUNTING 197 Bulan IDR 2,950,000,000.00 0.00 2,142,016,552.47 Belum 12,291,666.67 2,129,724,885.80 Straight Line
ASJ2021122-0000005 CV Sinar Baru;Pelunasan Ruangan Mixer PT Unimos Dec-31-2021 240 Bulan ACCOUNTING 197 Bulan IDR 380,000,000.00 0.00 329,693,379.00 Belum 1,583,333.33 328,110,045.67 Straight Line
ASJ2021122-0000006 Control Panel Assy Metal Detector // Merk APEX 100 // 090586 Dec-31-2021 96 Bulan ACCOUNTING 53 Bulan IDR 60,185,700.00 0.00 24,910,765.04 Belum 626,934.38 24,283,830.67 Straight Line
ASJ2021122-0000007 FRP EXHAUST FAN // MERK KOLOWA // TYPE LRS4 3DS Dec-31-2021 96 Bulan ACCOUNTING 53 Bulan IDR 25,000,000.00 0.00 14,576,912.10 Belum 260,416.67 14,316,495.43 Straight Line
ASJ2021122-0000008 FRP EXHAUST FAN // MERK KOLOWA // TYPE LRS4 3DS Dec-31-2021 96 Bulan ACCOUNTING 53 Bulan IDR 25,000,000.00 0.00 14,576,912.10 Belum 260,416.67 14,316,495.43 Straight Line
ASJ2021122-0000009 FRP EXHAUST FAN // MERK KOLOWA // TYPE LRS4 3DS Dec-31-2021 96 Bulan ACCOUNTING 53 Bulan IDR 25,000,000.00 0.00 14,576,912.10 Belum 260,416.67 14,316,495.43 Straight Line
ASJ2021122-0000010 FRP EXHAUST FAN // MERK KOLOWA // TYPE LRS4 3DS Dec-31-2021 96 Bulan ACCOUNTING 53 Bulan IDR 25,000,000.00 0.00 14,576,912.10 Belum 260,416.67 14,316,495.43 Straight Line
ASJ2021122-0000011 FRP EXHAUST FAN // MERK KOLOWA // TYPE LRS4 3DS Dec-31-2021 96 Bulan ACCOUNTING 53 Bulan IDR 25,000,000.00 0.00 14,576,912.10 Belum 260,416.67 14,316,495.43 Straight Line
ASJ2021122-0000012 MESIN PACKING HORISONTAL MERK KORIN TYPE 2500RF Include Auto Splasing Dec-31-2021 96 Bulan ACCOUNTING 53 Bulan IDR 290,000,000.00 0.00 111,489,440.64 Belum 3,020,833.33 108,468,607.31 Straight Line
ASJ2021122-0000013 MESIN KORIN KM 3500 C include Auto Splasing (MESIN PACKING) 2 unit Dec-31-2021 96 Bulan ACCOUNTING 53 Bulan IDR 210,000,000.00 0.00 81,596,746.58 Belum 2,187,500.00 79,409,246.58 Straight Line
ASJ2021122-0000014 MESIN KORIN KM 3500 C include Auto Splasing (MESIN PACKING) 2 unit Dec-31-2021 96 Bulan ACCOUNTING 53 Bulan IDR 210,000,000.00 0.00 81,596,746.58 Belum 2,187,500.00 79,409,246.58 Straight Line
ASJ2021122-0000015 MESIN KORIN KM 3500 C include Auto Splasing (MESIN PACKING) 2 unit Dec-31-2021 96 Bulan ACCOUNTING 53 Bulan IDR 210,000,000.00 0.00 81,596,746.58 Belum 2,187,500.00 79,409,246.58 Straight Line
ASJ2021122-0000016 JEMBATAN TIMBANG KAPASITAS 60ton Dec-31-2021 96 Bulan ACCOUNTING 53 Bulan IDR 170,000,000.00 0.00 68,266,837.90 Belum 1,770,833.33 66,496,004.57 Straight Line
ASJ2021122-0000017 TIMBANGAN DIGITAL // MERK AND // TYPE GF 10K // Ukuran pan 270 x 210mm Dec-31-2021 96 Bulan ACCOUNTING 53 Bulan IDR 26,100,000.00 0.00 11,830,659.25 Belum 271,875.00 11,558,784.25 Straight Line
ASJ2021122-0000018 Timbangan Digital 30Kg // Merk And Type FG30KAM Dec-31-2021 96 Bulan ACCOUNTING 53 Bulan IDR 8,480,000.00 0.00 6,977,365.30 Belum 88,333.33 6,889,031.96 Straight Line
ASJ2021122-0000019 MDLZ/Thermohygrometer 608 H1/TESTO Dec-31-2021 96 Bulan ACCOUNTING 53 Bulan IDR 1,615,000.00 0.00 1,336,016.12 Belum 16,822.92 1,319,193.21 Straight Line
ASJ2021122-0000020 Thermometer Infrared merk Fluke 62 MAX Dec-31-2021 96 Bulan ACCOUNTING 53 Bulan IDR 2,217,500.00 0.00 1,841,271.76 Belum 23,098.96 1,818,172.80 Straight Line
ASJ2021122-0000021 Thermometer Tusuk Deltatrak Flashcheck 11062 Dec-31-2021 96 Bulan ACCOUNTING 53 Bulan IDR 1,850,000.00 0.00 1,536,123.00 Belum 19,270.83 1,516,852.17 Straight Line
ASJ2021122-0000022 MDLZ/Timbangan Digital/SK1000i/AND Dec-31-2021 96 Bulan ACCOUNTING 53 Bulan IDR 1,800,000.00 0.00 1,496,455.48 Belum 18,750.00 1,477,705.48 Straight Line
Jalankan Ekspor ke MS Excel ExportToCSV

Click Run